

**Booking Details**

**1. Parties:**

**Antrobus Village Hall &**

- (1) Antrobus Village Hall named in clause 5 acting by its management committee ("Village Hall Committee).
- (2) The person or organisation named in clause 6 ("Hirer").

**Herein agree as follows:**

In consideration of the hire fee described in clause 4, the Village Hall committee agrees to permit the Hirer to use the premises described in clause 3 for the purpose described in clause 3.1 for the period(s) described in clause 2. The details inserted in sub-clauses 2 to 6 below are terms of this agreement. Standard Conditions of Hire are attached and any Special Conditions of Hire / Special Requirements are set out in clause 7.

**2. Date(s) required.**

(a) Date of booking (including Day).

Access Time

Event Time

**3. Rooms Required – please delete as necessary**

- Large Hall
- Small Hall
- Kitchen
- Bar
- Lounge

**3.1 Purpose/description of hiring.**

**3.2** If the Hirer requires a bar service to be provided this must be arranged **at the time of booking** by telephone directly to the Village Hall Bar supervisor: **Marian Hankey 01606 891807.**  
**We kindly request that calls to Marian be made between 9am and 9pm only – thank you.**

**It is not permitted for anyone hiring the hall to operate their own bar for the sale of alcohol.**

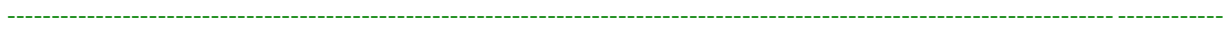
**3.3** If the Hirer intends to provide alcohol, there will be a corkage charge for each bottle. It is also policy to charge (at the discretion of the Village Hall) for breakage of any of our drinking glasses.

**4. Hire Fee.**

The Hirer shall pay **the full hire fee** for the booking **on completion/return of signed booking form.** Please make cheque payable to ANTROBUS VILLAGE HALL

**A booking is not confirmed until the Booking Secretary has received both full payment and also this form, fully completed, and the details contained therein having been agreed and accepted by both parties.**

See section 19 of the Standard Conditions of Hire covering the cancellation policy.



**5. ANTROBUS VILLAGE HALL**

- (a) Registered Charity No: **509779**
- (b) Authorised Representative: **Mrs Karen Peploe  
15 Old Orchard  
Antrobus  
Northwich  
Cheshire CW9 6LH Tel: 07544 567708**

**6. Hirer.**

- (a) Hirer's Name or Organisation:
- (b) Organisation's Authorised Representative:   
Contact Address:   
Telephone Number(s): 

Home/Office	Mobile
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**KEY PICK-UP: Details of how to pick up the keys will be sent via email, text or over the phone; Please indicate your preference regarding how we notify you**

**8. It is hereby agreed that:**

The Standard Conditions of Hire together with any Special Conditions of Hire shall form part of the terms of this Hiring Agreement unless specifically excluded by agreement in writing between the Village Hall and the Hirer.

None of the provisions of this Agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this Agreement.

Signed for the Hirer

Dated